

Advanced Investigation Techniques 5 Day Course

Why this course

This highly participative, specialist course is designed for learners with existing knowledge and experience in workplace investigations and interviews and/or for those who have completed the ARC Training International Workplace Investigation and Interviews course (BTEC Level 4). This course enables learners to conduct well-managed and effective interviews at a strategic level and investigates a variety of investigation and interview topics from a management perspective.

This course provides a high level of practical skills and theoretical knowledge which are needed to act confidently, objectively and effectively when compiling an appropriate case file at strategic level. It also equips learners with the skills to assemble a fitting end-report for dissemination.



This course is delivered by industry recognised specialists. Through the use of interactive scenario based training, this course enables learners to explore and understand the key topics discussed during the course. Numbers will be strictly limited to allow learners to gain maximum benefit from this course.

Who will benefit

This course has been designed for learners who possess a sound understanding of basic investigative principles and are seeking to develop and expand their knowledge and skills. Applicants to the course must provide evidence of previous investigative experience on enrolment; those who have successfully completed the 'Workplace Interviews and Investigations' course are considered to have the requisite prior knowledge.

Course Content

- Roles and Responsibilities of Advanced Investigators
- The Disciplinary Process
- Early Liaison with Legal and Judiciary Advisors
- The Importance of Research
- Transparency vs Confidentiality
- Investigation Structure, Accountability and Reporting Lines
- Disclosure Issues
- Key Legislation
- Forensic Principles
- Managing Digital and Cyber Evidence
- The Importance of Research
- Interview Management
 - ♦ Identification and Recognition of Coping Strategies
 - ♦ Personal Resilience, Patience and Focus
 - ♦ Welfare and Support
- Presentation of Evidence

Venue

This course is held as an open course at one of our training venues in Oxford or Reading. Alternatively, this course can be run as an In-House course specifically for your company at a venue of your choice.

Course Fees

£3163* (Dinner, Bed and Breakfast)

£2988* (Bed and Breakfast)

£1990 (Non-Residential)**

* Fee is shown inclusive of VAT @ 20%, due to [TOM Scheme](#)

** Fee is shown excluding VAT, which will be added @ 20%

Dates

30th November – 4th December 2015, 11th – 15th April 2016