

## **Advanced Investigation Techniques**

### **5 Day Course**

### **(Pending IQ Level 6)**

#### **Why this course**

This elite participatory course is specifically designed for learners with existing knowledge and experience in workplace investigations and interviews and/or for those who have completed the ARC Training Workplace Investigation & Interviewing course (BTEC Level 4). This course enables learners to conduct well-managed and effective interviews at a strategic level and investigates a variety of investigation and interview topics from a management perspective.

This course provides a high level of practical skills and theoretical knowledge which are needed to act confidently, objectively and effectively when compiling an appropriate case file at strategic level. It also equips learners with the skills to assemble a fitting end-report for dissemination.



Aided by the use of scenarios, this course enables learners to explore and understand the primacy, boundaries and parameters of investigation; compliance requirements; media management; structure and content of investigation plans; legal considerations; recovery of evidence; witness interaction; and in-depth interview techniques.

This course is delivered by renowned specialists in this field and numbers will be strictly limited to allow learners to gain maximum benefit from this course.

#### **Who will benefit**

This course has been designed for learners who possess a sound understanding of basic investigative principles and are seeking to develop and expand their knowledge and skills. Applicants to the course must provide

evidence of previous investigative experience on enrolment; those who have successfully completed the 'Workplace Interviews and Investigations' course are considered to have the requisite prior knowledge.



## Course Content

- Roles and responsibilities of advanced investigator
- Integrity policies and “whistleblowing” considerations
- Transparency vs confidentiality
- Investigation structure, accountability and reporting lines
- Disclosure issues
- Key legislation
- Vital forensic principles
- Cyber issues
- Early liaison with legal and judiciary advisors
- The importance of research
- Types and characteristic of witnesses
- Identification and recognition of coping strategies
- Personal resilience, patience and focus
- Welfare and support

## Venue

This course is held as an open course at our training venue in Reading. Alternatively, this course can be run as an In-House course specifically for your company at a venue of your choice.

## Course Fees

£2675 (Bed, Breakfast and Dinner)

£2540 (Bed and Breakfast)

£1925 (Non-Residential)

All options include lunch

All fees are shown inclusive of UK VAT (20%)

## Dates

24-28 April 2017